



Nominate a Third Party Authority

When to use this form

You can use this form to provide a third party representative with permission to enquire or act on your behalf (subject to limitations).

A representative with **permission to enquire** can ask questions about your superannuation account. This can include queries about your account balance, your benefit/s and the status of any claims, reviews or other requests.

A representative with **permission to act** can enquire (as above). They can also:

- act on your behalf in dealings with CSC; and
- submit information to CSC on your behalf, convey instructions to CSC relating to your superannuation account and any claims you have—subject to any limitations you include below.

! Your representative is required to act in your best interests.

A representative appointed using this form **cannot**:

- sign documents on your behalf;
- make a beneficiary nomination;
- request a benefit payment;
- request to make an investment switch; or,
- make any changes to your account, such as updating contact details or bank details.

You can have **more than one** representative **permitted to enquire** on your behalf. You can **only have one** representative **permitted to act** on your behalf.

! This form is only for members who have the legal capacity to manage their affairs. If a member is unable to manage their affairs, contact us at csc.gov.au/Contact-us.

Financial advisers, accountants and solicitors can use this form or submit their own form (signed by the member). Solicitors can alternatively submit a representation letter advising of their authority to act.

!

Please note:
If you're not a member yourself but applying to CSC for a benefit and would like someone to act on your behalf, put YOUR details in **Section A**.

How to use this form

Please use CAPITAL LETTERS and a black or blue pen.

Mark boxes like this with a ✓ or ✗ then fill out the next question or section.



Privacy

We're committed to protecting your privacy. We collect your personal information for the purposes of providing superannuation services to you, improve our products and to keep you informed. We will only share your personal information where necessary for providing superannuation services to you. This may include disclosing your personal information to our scheme administrator, service providers or government or regulatory bodies. Your personal information may be accessed overseas by our service providers. Please see our privacy policy for full details. Your personal information will not be otherwise used or disclosed unless required or permitted under law. A full copy of our privacy policy as well as the privacy complaint process is available at csc.gov.au/privacy/

The information provided in this form is general advice only and has been prepared without taking account of your personal objectives, financial situation or needs. Before acting on any such general advice, you should consider the appropriateness of the advice, having regard to your own objectives, financial situation and needs. You may wish to consult a licensed financial adviser. You should obtain a copy of the relevant Product Disclosure Statement (PDS) and consider its contents before making any decision regarding your super.

Commonwealth Superannuation Corporation (CSC) ABN: 48 882 817 243, AFSL: 238069, RSEL: L0001397

Commonwealth Superannuation Scheme
ABN: 19 415 776 361
RSE: R1004649

Military Superannuation and Benefits Scheme
ABN: 50 925 523 120
RSE: R1000306

Public Sector Superannuation accumulation plan
ABN: 65 127 917 725
RSE: R1004601

Defence Force Retirement and Death Benefits Scheme
ABN: 39 798 362 763

Public Sector Superannuation Scheme
ABN: 74 172 177 893
RSE: R1004595

Commonwealth Superannuation Corporation retirement income

Australian Defence Force Superannuation
ABN: 90 302 247 344
RSE: R1077063

A

Member or applicant details

What scheme* are you a member of?

Defined Benefit

PSS CSS MSBS DFRDB ADF Cover

Accumulation Account

ADF Super PSSap CSCri

Member number

(Note: This number can be found on your latest Annual Statement)

Title

Mr Mrs Ms Miss Other

Name

Given name(s)

Surname

Date of birth

/ /

Your postal address

Suburb State Postcode

Residential address

Suburb State Postcode

Email address

@

Phone numbers

Business hours After hours

Mobile number

Update my superannuation account with contact details above (members only)

***Please note:**
This information can be found on your latest Annual Statement.

B

Representative details

My representative is a

Financial Adviser Accountant Solicitor

Family member Professional Advocate

Other (please specify)

Representative name

Given name(s)

Surname

➡ Section B continued on next page

E How long do you want this third party arrangement to last?

From ^D ^D / ^M ^M / ^Y ^Y ^Y ^Y to ^D ^D / ^M ^M / ^Y ^Y ^Y

(only specify an end date if applicable)

You can change your permissions or cancel the third party arrangement at any time, unless you have lost legal capacity.

To change or cancel your third party arrangement, contact us at [csc.gov.au/Contact-us](https://www.csc.gov.au/Contact-us).

! If you already have a third party arrangement in place for a representative to **act on your behalf**, this appointment will automatically cancel the existing arrangement with CSC.

CSC may review your third party arrangement from time to time. This is to ensure you are happy with the arrangement and that your representative is fulfilling their responsibilities. If you believe your representative arrangement is being misused, contact us at [csc.gov.au/Contact-us](https://www.csc.gov.au/Contact-us).

F Authorisation

I authorise CSC to deal with the person or organisation named on this form according to the arrangement shown on this form.

➔ Sign

Signature

Date signed

^D ^D / ^M ^M / ^Y ^Y ^Y ^Y

G Returning this form

Return your completed form via email to:

CSS, PSS, DFRDB, MilitarySuper and ADF Cover members:
formsandapplications@csc.gov.au

ADF Super members:
formsandapplications@adfsuper.gov.au

PSSap members:
formsandapplications@pssap.com.au

CSCri members:
formsandapplications@cscri.com.au

! Please email this form to the correct area to ensure it is actioned ASAP. Your scheme details can be found on your Annual Statement.

End Form



Need more information?

For more information and your scheme contact details visit www.csc.gov.au/Contact-us