



# PSSap/CSCri family law application for superannuation information

**IMPORTANT: This form is not for PSS or CSS defined benefit members.**

## Important information about this form

The *Family Law Act 1975* allows an eligible person to request Commonwealth Superannuation Corporation (the trustee) to provide certain information about a member's super account or accounts. An eligible person is:

- a member of Public Sector Superannuation accumulation plan (PSSap) and/or Commonwealth Superannuation Corporation retirement income (CSCri), or
- the spouse of a member of one or both of those schemes, or
- a person who intends to enter into a super agreement with a member of PSSap and/or CSCri.

To receive information about your super account, or a member's super account, you must complete this application, together with the accompanying declaration (**Form 6**), which is made in accordance with subsection 90XZB of the *Family Law Act 1975*.

If you are requesting information about you and your spouse (that is, both of you are members), you will need to complete a separate application and declaration to receive your spouse's information.

## Before you complete this form

Please ensure you have read and understood the Product Disclosure Statements (PDS) for PSSap and/or CSCri and understand the fees and costs associated with Family Law requests. The person or party requesting the information is required to pay the fee.

## If the party is a member

A fee of \$170 for PSSap and \$150 for CSCri is payable for the preparation of a response to a request for superannuation information. If the party is a member, this fee will be paid from their account when the request is processed. No GST is payable.

## If the party requesting the information is not the member

If the party is not the member, GST is payable on the family law fee. A fee of \$187 (inclusive of GST) for PSSap and \$165 (inclusive of GST) for CSCri is payable for the preparation of a response to a request for superannuation information. The fee is payable by bank transfer to PSSap or CSCri.

## How to pay

**IMPORTANT:** Once we have received and verified your Form 6 application, PSSap/CSCri will provide you with payment instructions.

**When you receive the payment details:** Please process payment of the required fee within **three** business days. After making payment, email PSSap at [formsandapplications@pssap.com.au](mailto:formsandapplications@pssap.com.au) and attach a copy of the remittance advice. This helps us match your payment promptly.

**Next Steps:** Once payment has been received and confirmed, your form will be assessed and we will provide a formal response to your Form 6 application.

PSSap has up to 28 days from the date payment is confirmed to provide the response.

## How to use this form

Please use CAPITAL LETTERS and a black or blue pen.

Mark boxes like this  with a cross (x) then fill out the next question or section.

## Privacy

Personal information that you or a third party provide, such as your employer, is collected, held, used and disclosed as required or authorised by law in accordance with the privacy policies and notice, available via [csc.gov.au/privacy](http://csc.gov.au/privacy) or by contacting us on **1300 725 171**, for the purpose of managing your super. This includes the management of superannuation investments, providing superannuation products and information, the administration of accounts, conducting market research and product development.

The privacy policies and notice contain important information about how personal information is handled, including rights to access and update that information and how a complaint about a breach of privacy can be made.



The information provided in this form is general advice only and has been prepared without taking account of your personal objectives, financial situation or needs. Before acting on any such general advice, you should consider the appropriateness of the advice, having regard to your own objectives, financial situation and needs. You may wish to consult a licensed financial adviser. You should obtain a copy of the relevant Product Disclosure Statement (PDS) and consider its contents before making any decision regarding your super.

Commonwealth Superannuation Corporation (CSC) ABN: 48 882 817 243 AFSL: 238069 RSEL: L0001397 | Public Sector Superannuation accumulation plan  
ABN: 65 127 917 725 RSE: R1004601 | CSC retirement income



# PSSap/CSCri family law application for superannuation information

Read the Important Information notes and each section of the form carefully before filling it in.

## A Personal details

Please complete **Section A1** if you are a PSSap and/or a CSCri member or **Section A2** if you are not a PSSap or CSCri member.

### Section A1 (Complete this part if you are an PSSap and/or CSCri member.)

Pssap member number (if applicable)

CSCri member number (if applicable)

Title  Mr  Mrs  Ms  Miss  Other

Surname

Given name(s)

Date of birth  /  /

Phone Business hours  After hours

Mobile number

Email

Date(s) calculation to be made

1.  /  /  2.  /  /

3.  /  /  4.  /  /

**IMPORTANT:** The above-mentioned fee is payable for each date in which information is being sought.

Continued on next page



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# Declaration to accompany application for superannuation information

## Form 6

This declaration is made under subsection 90XZB (2) of the *Family Law Act 1975* to receive information about a super interest. You must tick one box only in each section.

### A Support declaration

I,

Date of birth   /   /

of

Suburb/town

State

Postcode

make the following declaration in support of my application for super information to Commonwealth Superannuation Corporation (the trustee) for information about:

my super interest

**OR**

a super interest of

Member's given name(s)

Member's surname

Member's date of birth   /   /

who is a member of:

Pssap member number (if applicable)

CSCri member number (if applicable)



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## B Relationship to member

I am (please choose one)

a member of PSSap and/or CSCri

**OR**

the spouse of

Member's given name(s)

Member's surname

Member's date of birth  /  /

who is a member of PSSap and/or CSCri,

**OR**

intending to enter into a super agreement under Part VIII B of the *Family Law Act 1975* with:

Member's given name(s)

Member's surname

Member's date of birth  /  /

who is a member of PSSap and/or CSCri.

## C Declaration

I need the information to (please choose one):

help me to properly negotiate a super agreement

**OR**

help me with the operation of Part VIII B of the *Family Law Act 1975*.

 **Sign**

Signature

Date signed

/  /

## D Lodgement and payment

**IMPORTANT:** Once we have received and verified your Form 6 application, PSSap/CSCri will provide you with payment instructions.

**When you receive the payment details:** Please process payment of the required fee within **three** business days. After making payment, email PSSap at [formsandapplications@pssap.com.au](mailto:formsandapplications@pssap.com.au) and attach a copy of the remittance advice. This helps us match your payment promptly.

**Next Steps:** Once payment has been received and confirmed, your form will be assessed and we will provide a formal response to your Form 6 application.

PSSap has up to 28 days from the date payment is confirmed to provide the response.

If your application relates to a member of PSSap only or PSSap and CSCri, please email or post your completed application and declaration to:

[formsandapplications.pssap@contact.csc.gov.au](mailto:formsandapplications.pssap@contact.csc.gov.au)

or

**PSSap**  
GPO Box 2252  
Canberra ACT 2601

If your notice relates to a CSCri account only, please email or post your completed notice to:

[formsandapplications.cscri@contact.csc.gov.au](mailto:formsandapplications.cscri@contact.csc.gov.au)

or

**CSCri**  
GPO Box 2252  
Canberra ACT 2601

 For more information visit [csc.gov.au](https://www.csc.gov.au)

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