



PSSap invalidity retirement application – doctor's report checklist

Commonwealth Superannuation Corporation (CSC) relies on written evidence to determine if an individual is suffering permanent incapacity. If an individual is found to be suffering permanent incapacity they may be eligible to receive an invalidity retirement certificate and medically retire from the workforce.

An individual is taken to be suffering permanent incapacity if CSC is reasonably satisfied that the individual's ill health (whether physical or mental) makes it unlikely that they will engage in gainful employment for which they are reasonably qualified by education, training or experience.

To assist CSC in determining whether an individual is suffering permanent incapacity, please provide a written report to the individual's employer which addresses the following questions.

What is the history of the individual's illness or accident?

- What was the date of the first consultation?
- What is the history as per the medical notes?

What are the current symptoms/signs?

- What has been described by the individual?
- What has been observed by you at presentation?

What is the diagnosis?

- What is the severity of the condition?
- Is the condition transitory or long-term?

What treatment has the individual had?

- Is the individual using any current medications or undertaking any physical therapy or psychotherapy?
- Do you think they are effective?
- Please comment on the results of any tests conducted.
- Are there any additional treatments you would recommend? What is your opinion on the likely results of those treatments?

What is the prognosis?

- What is the normal course of the condition(s)?
- What is the expected outcome for the individual?



What is the individual's capacity for work?

- Do the individual's conditions and associated symptoms prevent them from working in their current position or in other employment, including within another department or organisation?
- Do the individual's conditions and associated symptoms prevent them from successfully applying the skills they have acquired in their current and previous roles to another role or to other employment? In addressing this question please take into account the individual's education, training and experience.
- Do you believe the individual is unlikely to engage in gainful employment for which they are reasonably qualified by education, training or experience?

Is the condition terminal?

- If the individual's medical condition is terminal, is life expectancy less than 24 months?
- Will the individual require assistance with personal or nursing care on a daily basis within the next two years?

Note: Your description of the individual's life expectancy will be used to determine processing priority and taxation treatment.

Are there any other issues relevant to this assessment?

Further information

If you require any further information please contact CSC at the details provided below.



Email
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