



Application to pay spouse contributions

Important information about this form

Get the facts first

Before completing this form, please read the MilitarySuper **Product Disclosure Statement (PDS)** as well as the **Spouse Contributions factsheet** which is available from our website csc.gov.au

Who should use this form?

Use this form if you are a current member of Defence Force Retirement and Death Benefits Scheme (DFRDB) or MilitarySuper and you wish to make superannuation contributions on behalf of your spouse.

When to use this form

You need to complete this form so that Commonwealth Superannuation Corporation (CSC) can assess whether your spouse is eligible to receive spouse contributions before you can start paying these contributions.

Definitions

To be eligible to receive spouse contributions, your spouse must be a person who shares a marital or couple relationship with you.

A marital or couple relationship exists if you have been living together as husband, wife or partner on a permanent and bona fide domestic basis for a continuous period of at least three years.

If the period is less than three years, CSC will need to consider evidence to determine if spouse contributions can be received. This includes, but is not limited to, evidence establishing any of the following:

- your spouse is wholly or substantially dependent on you
- you are legally married to each other
- you have a relationship that was registered under law as a prescribed type of relationship
- you have a child born of the relationship or adopted during the relationship
- you have a child of both of you within the meaning of the *Family Law Act 1975*
- you jointly own a home which is your usual residence.

If you are making the contribution you are the contributing spouse.

The person on whose behalf you are making the spouse contribution is the receiving spouse.



Military
Superannuation &
Benefits Scheme

➡ About this form continued on next page

What happens next?

MilitarySuper will also advise your spouse of his or her spouse account reference number. You can then start paying spouse contributions by deductions from your salary or by making payments direct to MilitarySuper by cheque or money order. Each time you make a payment direct to MilitarySuper you must use the Spouse contributions deposit form available from our website **csc.gov.au**

You will be advised if your spouse is not eligible to receive spouse contributions.

How to use this form

Please use CAPITAL LETTERS and a black or blue pen.

Mark boxes like this ☐ with a ✓ or ✗ then fill out the next question or section.

Submitting your form

Return your completed application form:

By email to:

formsandapplications@csc.gov.au

By post to:

MilitarySuper
GPO Box 2252
Canberra ACT 2601
Australia



MAC03
09/19

BUSINESS HOURS											
AFTER HOURS											
MOBILE NUMBER											

[illegible]

B Receiving spouse details

☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Other

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[illegible][illegible]

D	D	M	M	Y	Y	Y	Y

[illegible][illegible]

STATE		

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STATE		

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BUSINESS HOURS

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[illegible]

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[illegible][illegible]

☐ No

☐ Yes – please indicate which:

DFRDB

What is your service number?

[illegible]

15. Under the *Superannuation Industry (Supervision) Act 1993*, we are authorised to collect your TFN, which will only be used for lawful purposes.
- We are required to validate your TFN with the ATO's records to confirm the TFN provided is yours and correct. Your TFN will be validated before your benefit will be paid using the SuperTICK validation service. If you do not provide your TFN, the processing of your benefit payment may be delayed.
- These purposes may change in the future as a result of legislative change. We may disclose your TFN to another superannuation provider when your benefits are being transferred, unless you request in writing that your TFN not be disclosed to any other superannuation provider.
- It is not an offence not to quote your TFN. However, giving us your TFN will have the following advantages (which may not otherwise apply):
- we will be able to accept all types of contributions (subject to scheme rules)
 - the tax on contributions to your superannuation account/s will not increase
 - other than the tax that may ordinarily apply, no additional tax will be deducted when you start drawing down your superannuation benefits and
 - it will make it much easier to trace different superannuation accounts in your name so that you receive all your superannuation benefits when you retire.
- If you have already provided your TFN to us, you are under no obligation to provide it again in this application.

Your Tax File Number

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Your Tax File Number remains confidential

C Relationship details

16. Are you legally married or in a relationship that was registered under a law of a state or territory as a prescribed kind of relationship?
- ☐ No – Go to **Question 17**
- ☐ Yes – Date of marriage or registration of relationship
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Y Y Y Y
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|--|--|---|--|--|---|--|--|--|--|
- (include a copy of your marriage/registered relationship certificate.
Go to **Question 20**)
17. Do you live together on a permanent and bona fide domestic basis?
(Please refer to the **Relationship Definitions** factsheet, available on the website)
- ☐ No – Was the separation due to illness or posting?
- ☐ No
- ☐ Yes – (Please provide a Statutory Declaration advising detail)
- ☐ Yes
- If yes, please provide statutory declarations completed by two persons outside your immediate family (preferably by professional or business people) who can affirm that the relationship existed on a permanent and bona fide domestic basis and the date on which it commenced.
- Date you commenced living together
- D D
M M
Y Y Y Y
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18. Do you hold any bank, credit union or building society accounts in joint names?
- ☐ No
- ☐ Yes – (Please provide evidence to support your claim)
19. Do you have joint ownership of a property which is your normal place of residence?
- ☐ No
- ☐ Yes – (Please provide evidence to support your claim)
20. Are you wholly or substantially dependent on the contributing spouse?
- ☐ No
- ☐ Yes – (Please provide evidence to support your claim)

D Privacy

21. ☐ We do not want our contact details passed to a commissioned independent research firm for the purpose of participating in research on the service provided by MilitarySuper.

Personal information that you or a third party provide, such as your employer, is collected, held, used and disclosed as required or authorised by law in accordance with the privacy policies and notice, available via csc.gov.au or by contacting us on 1300 006 727, for the purpose of managing your super. This includes the management of superannuation investments, providing superannuation products and information, the administration of accounts, conducting market research and product development. The privacy policies and notice contain important information about how personal information is handled, including rights to access and update that information and how a complaint about a breach of privacy can be made.

MilitarySuper will advise you and your spouse if spouse contributions can be paid into MilitarySuper.

E Declaration

22. We declare that the information provided above is correct.



Sign

CONTRIBUTING SPOUSE SIGNATURE

Date signed

D	D	/	M	M	/	Y	Y	Y	Y



Sign

RECEIVING SPOUSE SIGNATURE

Date signed

D	D	/	M	M	/	Y	Y	Y	Y

You have now completed this form.

Return your completed application form:

By email to:

formsandapplications@csc.gov.au

By post to:

MilitarySuper
GPO Box 2252
Canberra ACT 2601
Australia

End Form



Need assistance?
Call us on the phone
numbers below



Email
members@enq.militarysuper.gov.au



Phone
1300 006 727



Fax
(02) 6275 7010



Post
MilitarySuper
GPO Box 2252
Canberra ACT 2601



Web
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