



CSS Age retirement benefit

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What you should know upfront

It is important that you read the disclaimer at the beginning of this factsheet. Before making any decisions, please read the **CSS Product Disclosure Statement (PDS)** and consider seeking advice from a licensed professional such as a financial planner, accountant or solicitor.

*Our authorised financial planners are authorised to provide advice by Guideway Financial Services (ABN 46 156 498 538, AFSL 420367). Guideway is a licensed financial services business providing CSC financial planners with support to provide members with specialist advice, education and strategies.

Financial advice for your needs and goals

Obtaining professional advice from an experienced financial planner can help you reach your financial goals.

CSC's authorised financial planners* provide 'fee for service' advice, which means you receive a fixed quote upfront. There are no obligations, commissions or hidden fees.

To arrange an initial advice appointment please call **1300 277 777** during business hours.

Who should read this factsheet?

Any member who would like information about the benefits available on age retirement.

This does not apply to members who have a preserved benefit.



Commonwealth
Superannuation
Scheme

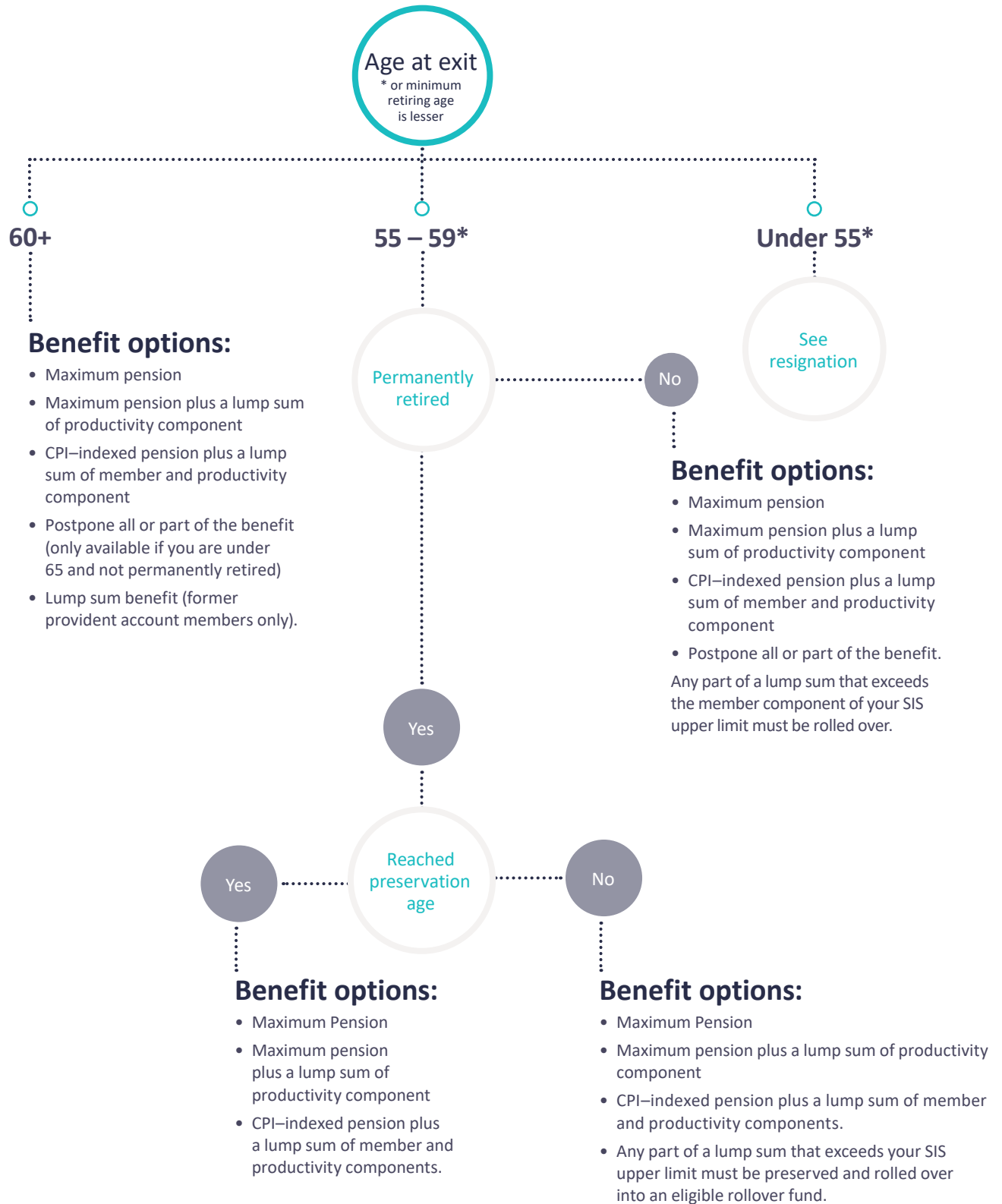
When am I eligible to receive a benefit?

You can take an age retirement benefit if you leave your employment after reaching minimum retirement age, which is age 55 for most members.

What are my benefit options?

The following chart illustrates your benefit options on age retirement.

Chart 1: Benefit options on age retirement



Note: There is a limit on how much additional pension you can take. Any excess amount will be refunded as a lump sum.
 * If you haven't reached your preservation age and permanently retired from the workforce, any lump sum amounts will be subject to SIS cashing restrictions.

Do I have to permanently retire from the workforce to access my benefit?

No, you do not have to permanently retire from the workforce to access your age retirement benefit. However, if you do not plan on retiring permanently from the workforce and have yet to attain minimum preservation age, you must rollover any amount of lump sum that exceeds your SIS upper limit (see page 3).

You are **not** regarded as having permanently retired from the workforce if you intend to again be gainfully employed for more than 10 hours per week.

Once you reach age 60, you're generally regarded as having permanently retired at the time you cease employment, regardless of your future employment intentions. However, if you're ceasing employment to work for another CSS participating employer, this may be regarded as continuous service. If continuous service applies, an Age Retirement benefit won't be payable. If you are intending on taking up eligible employment immediately after ceasing, please contact us on **1300 000 277** or by email at members@css.gov.au for more information.

Please note: A lump sum of your SIS Upper Limit can only be made of member contributions. We can't pay out your productivity component as cash, until you're at preservation age and retired from the workforce.

What is my preservation age?

Superannuation laws place restrictions on when you can access your superannuation. One of these restrictions is called your 'preservation age'.

You generally cannot access your superannuation benefits until you reach your preservation age as follows:

Table 1: Date of birth	Preservation age
Before 1 July 1960	55 years
1 July 1960 to 30 June 1961	56 years
1 July 1961 to 30 June 1962	57 years
1 July 1962 to 30 June 1963	58 years
1 July 1963 to 30 June 1964	59 years
After 30 June 1964	60 years

This restriction does not apply to CSS age retirement pensions. Once you reach your minimum retiring age, you can take your whole benefit as a pension, subject to the pension limits discussed in How do I calculate my pension – non-indexed pension on page 4.

Your lump sum benefits are not affected if you have reached:

- your preservation age and have permanently retired from the workforce
- or
- age 60 and have ceased working for the employer who contributed to CSS on your behalf.

Your lump sum benefits are affected if you are under age 60 and have not reached your preservation age and have not permanently retired from the workforce. In this case, the amount you can take as a cash lump sum is your member component, up to your SIS upper limit. You must rollover your productivity component and any member component that exceeds your SIS Upper Limit to an eligible rollover fund as a preserved amount. If you paid in a transfer amount, any unrestricted portion of that payment may also be paid as lump sum before you reach preservation age and permanently retire from the workforce.

What is my SIS upper limit?

The Superannuation Industry (Supervision) Regulations (SIS) place certain restrictions on the amount of cash lump sum that can be paid to members who are not permanently retiring from the workforce and have not reached their preservation age (see **What is my preservation age?** on page 2).

What this means is that if you are not permanently retiring from the workforce and have not reached your preservation age, any cash lump sum paid to you cannot exceed your SIS upper limit. Your SIS upper limit is the cash amount you would have received if you had been involuntarily retired (retrenched) on 1 July 1999.

You must rollover any CSS lump sum amount that exceeds the SIS upper limit.

Benefits in detail

Your age retirement benefit can consist of a number of benefit components, depending on which option you choose. These benefit components are explained further on the following page

CPI-indexed pension benefit

This is the employer-financed component of your benefit which is paid as a CPI-indexed pension. The rate is a percentage of your final salary according to your age and length of contributory membership at exit and whether you:

- joined the scheme after 30 June 1976
- joined before 1 July 1976
- were a member of the former provident account scheme.

If you joined after 30 June 1976

If you joined after 30 June 1976 your CPI-indexed pension will be a percentage of your final salary according to your age and length of contributory membership at exit.

If you joined before 1 July 1976

If you joined before 1 July 1976, your rate of CPI-indexed pension will be a percentage of your final salary according to your age and length of contributory membership at exit.

However, this pension will be adjusted if you had:

- age 60 units
- rejected units
- unit restrictions.

If you joined before 1 July 1976 you could elect to purchase age 60 units to receive a full retirement benefit at age 60, rather than age 65. This increased the cost of fortnightly contributions required. If you had any age 60 units, you may receive a small supplement, generally less than \$100 gross per year, to your CPI-indexed pension if you retire before age 65.

In certain circumstances you could elect to reject super units as they became available. This reduced the cost of fortnightly contributions required. If you rejected any units your CPI-indexed pension will be reduced.

If you transferred to CSS from other super schemes before 1 July 1976 a unit restriction may apply. If you have a unit restriction your CPI-indexed pension will be reduced.

Your member statement will show if you have any of these units. Please call us on **1300 000 277** if you need details of how we calculate any of these adjustments.

If you were a member of the provident account scheme before 1 July 1976

If you were a member of the provident account scheme before 1 July 1976 your CPI-indexed pension will be a percentage of your final salary according to your age and length of contributory membership at exit.

If you retire on or after age 60 you can elect to take your total benefit as a lump sum instead of a CPI-indexed pension (see **Lump sums** on page 4).

Your member statement will show if you were a member of the former provident account scheme.

Non-indexed pension

You can take a non-indexed pension with your member and productivity components, or just your member component. This amount is not indexed.

If you convert your member component only to non-indexed pension, your productivity component will be payable as a lump sum, subject to SIS cashing restrictions (See **What is my preservation age?** on page 3).

Lump sums

You can take your member and productivity components as a lump sum, or just your productivity component. However the amount you can take as a cash lump sum depends on whether you meet a SIS condition of release with a Nil cashing restriction. If you have reached preservation age and have permanently retired from the workforce, you can take your member and productivity components as a cash lump sum. There are also other conditions of release that may enable you to take these components as a cash lump sum, such as permanent incapacity, suffering a terminal medical condition or attaining age 65.

If you have not met a condition of release with a Nil cashing restriction at exit, your cash lump sum will be restricted to your member component up to your SIS upper limit. You must rollover any balance.

We also pay any transfer amounts, which may include any super co-contributions and low income super contributions credited to your account, plus Fund earnings to you as a lump sum (you cannot convert these amounts to pension). If you don't meet a condition of release with a Nil cashing restriction, you must rollover these amounts.

Members of the former provident account scheme can also choose to take their entire benefit as a lump sum in certain circumstances.

The lump sum consists of:

- three times your accumulated basic contributions
- any accumulated supplementary contributions
- your productivity component
- any transfer amounts plus Fund earnings.

How do I calculate my pension ?

CPI-indexed pension

Your CPI-indexed pension is generally based on a maximum of 52.5% of final salary on retirement at age 65 with 40 or more years contributory membership. This is why you can elect to stop contributing once you reach 40 years.

If you retire before age 65 and/or with less than 40 years contributory membership, the percentage rate reduces.

You can find the different percentages for each membership category in the **CSS benefit tables** at csc.gov.au

The tables only show percentages for whole completed years of contributory membership. However we calculate pension benefits on years and days of contributory membership.

The percentage increases for each day of contributory service (including weekends, etc) in excess of a whole year.

The **CSS benefit tables** do not take account of age 60 units, rejected units or unit restrictions that may apply if you joined before 1 July 1976.

Non-indexed pension

We calculate your non-indexed pension by multiplying the component(s) you choose to convert by a percentage factor that varies according to your age.

Non-indexed pension is limited to 20% of your final salary if you retire at age 60 or more.

The percentage reduces if you retire before age 60. Any excess amount is payable as a lump sum and is subject to preservation rules.

Table 1 of the **CSS benefit tables** shows the percentages used to calculate your non-indexed pension, together with the maximum non-indexed pension payable as a percentage of your final salary. These tables are available at csc.gov.au

Benefit options in detail

You can elect to take your age retirement benefit as pension only, a combination of pension and lump sum or, in certain limited circumstances, as a lump sum only. Details of the benefit options available are:

Maximum pension

This option allows you to take a CPI-indexed pension plus non-indexed pension funded by your member and productivity components.

There is a limit to the amount of non-indexed pension you can take and we will pay any excess amount as a lump sum*.

We will pay any super transfer amounts as a lump sum* in addition to your pension entitlement.

*** Lump sums are subject to SIS preservation rules.**

Maximum pension, lump sum of productivity

This option allows you to take a CPI-indexed pension plus non-indexed pension funded by just your member component.

We pay your productivity component as a lump sum*.

There is a limit to the amount of non-indexed pension you can take and we will pay any excess amount as a lump sum* in addition to your productivity component.

We will also pay any transfer amounts as a lump sum*.

*** Lump sums are subject to SIS preservation rules.**

CPI-indexed pension, lump sum of member and productivity

This option allows you to take a CPI-indexed pension plus a lump sum* of your member and productivity components, subject to cashing restrictions.

We will also pay any transfer amounts to you as a lump sum*.

*** Lump sums are subject to SIS preservation rules.**

Postpone all or part of the benefit

If you:

- have reached minimum retiring age but not age 65

and

- are not permanently retiring from the workforce.

You can choose to postpone all or part of your benefit.

You cannot postpone your benefit if you have permanently retired from the workforce.

You must postpone your CPI-indexed pension, productivity component and any transfer amounts, for later payment and either :

- take your member component (up to your SIS upper limit) as a cash lump sum, with any balance rolled over

or

- take your member component as a non-indexed pension
- postpone your member component for payment when you claim your final benefit.

Your postponed benefits become payable:

- on the day you give Commonwealth Superannuation Corporation (CSC) a statement that you have permanently retired from the workforce
- on the date you turn age 65

or

- in the event of your death.

Your postponed pension benefit is based on:

- your age (in completed years) on the date it becomes payable, i.e. increases the pension payable
- the updated value of your final salary at exit, ie increases the pension payable
- your contributory membership as at your date of exit, i.e. no affect on the pension payable.

Your final salary is updated with increases in the average weekly ordinary time earnings (AWOTE).

The lump sum component of postponed benefits is the accrued value of your lump sum at the date of payment.

We will pay any transfer amounts plus Fund earnings as a lump sum subject to SIS cashing restrictions.

Full lump sum

If you are a former provident account member and have reached age 60 at your retirement date, you can elect to take your entire CSS age retirement benefit as a lump sum (see **Lump sums** on page 4).

Higher dependant pension option

If you retire on age grounds you can elect to reduce your pension to 93% of your normal pension and, in return, your eligible spouse and/or children will receive a higher pension following your death.

The table below details the dependant pension rates that apply depending on whether or not you elected for the higher dependant pension option.

The percentages shown under 'standard rate' are the dependant pension percentages that apply if you do not elect for the higher dependant pension option.

The percentages shown under 'higher rate' are the dependant pension percentages that apply if you elect for the higher dependant pension option.

Table 2: Dependant pension rates

	Standard rate	Higher rate*
Spouse with/without children		
Spouse only	67%	85%
Spouse and one child	78%	97%
Spouse and two children	89%	108%
Spouse and three or more children	100%	108%
No spouse		
One child only	45%	51%
Two children	80%	92%
Three children	90%	108%
Four or more children	100%	108%

* Applies to the reduced pension rate

For more information about dependant pension rates, please refer to our website csc.gov.au

Can I rollover my age retirement benefit?

You can wholly or partly rollover any part of your benefit that you can take as a lump sum, subject to the rules of the receiving fund.

What happens if I have a surcharge debt?

Even though super surcharge has been abolished, CSS must report outstanding super surcharge debts to the Australian Taxation Office (ATO).

Any surcharge debt you have accrued must be recovered at the time of payment of your benefits.

Depending on which benefit option you choose, when the benefit becomes payable you can request that the debt be deducted from either your:

- CPI-indexed pension
- non-indexed pension

or

- lump sum benefit.

Any debit balance in your surcharge debt account at 30 June each year will be charged interest at the 10-year Treasury bond rate.

For more information about surcharge debts, please refer to our website csc.gov.au

How do I estimate the value of my age retirement benefit?

You can estimate the value of your age retirement benefit using the **i-Estimator**, our online calculator. You'll need an Access Number to use this service. If you don't have one, or you've misplaced it, call us on **1300 000 277** and we can give you one over the phone.

If you are within 12 months of leaving CSS you can get a more detailed estimate by calling **1300 000 277** or completing the **Estimate request** form available at csc.gov.au

How much time do I have to make an election?

You can choose your benefit option up to 90 days before you retire and 90 days after you retire.

If you fail to lodge your benefit application nominating a benefit option within 90 days of ceasing membership, we may pay you a maximum pension and any remaining lump sum amount to an eligible rollover fund (ERF). The ERF selected by CSC is AUSfund – Australia's Unclaimed Super Fund. Once we transfer your benefit, you must claim your benefit from the ERF and will be subject to the terms and conditions of that fund.

What forms do I need to complete?

You must complete the following form(s) to claim your benefit:

- **Age retirement benefit application** available at csc.gov.au or by calling us on **1300 000 277**
- a **Tax File Number declaration** form for taxation assessment purposes if you take all or part of your benefit as a pension. This form is available from your personnel section, the ATO, post offices, some newspapers or by calling us on **1300 000 277**.

How do you pay me?

We must pay pensions and cash lump sums into an Australian bank account. The account should be in your name or it may be a joint account, if you are one of the account holders. The account cannot be a mortgage account.

Note: We are required to validate your TFN with the ATO's records to confirm the TFN provided is yours and correct. Your TFN will be validated before your benefit can be rolled over to another fund or paid using the SuperTICK validation service. If you do not provide your TFN, the processing of your benefit payment may be delayed.

What about tax?

The tax on your CSS benefit will depend on your age and if your benefit is sourced from contributions paid into CSS and earnings on those contributions (taxed source) or from other sources (untaxed source). Your CSS benefit includes two components – a tax-free component and a taxable component. The taxable component is itself divided into two further components – a taxed element and an untaxed element.

It is optional for you to provide your TFN however, if you do not provide your TFN, your pension and any cash lump sum benefit will be taxed at a higher rate.

If you do provide your TFN and you are rolling over all or part of your benefit, your TFN will be transferred to the rollover fund.

Note: We are required to validate your TFN with the ATO's records to confirm the TFN provided is yours and correct. Your TFN will be validated before your benefit can be rolled over to another fund or paid using the SuperTICK validation service. If you do not provide your TFN, the processing of your benefit payment may be delayed.

If you elect to receive a superannuation pension, PAYG tax will be deducted from your fortnightly payments.

Any pre-July 1983 component you have may be paid tax-free. To learn more about your CSS benefit components and their potential tax treatment, please read the **CSS PDS** including the **Tax and your CSS super** booklet which forms part of the **PDS**. The ATO may provide further information visit ato.gov.au

We also strongly recommend you seek advice on tax of your CSS super from a licensed professional such as a financial planner (more information is provided at the start of this factsheet) or an accountant.

For information on tax matters including the taxable components of your benefit and tax concessions (if any) available on your pension you can refer to the **Tax and your CSS benefit** factsheet, available at csc.gov.au or contact the ATO on **13 10 20**.

Free super workshops

Make the most of your CSS membership by booking in to a free At Work for You workshop. We present workshops all around Australia to help you gain the knowledge and skills you need to manage your super confidently. You can book a place online at csc.gov.au

How can I get more information?



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